



Helps you meet the criteria of
The European Framework for Quality and Effective Apprenticeships



Helping you to engage and support your new apprentices



How to order the European Apprenticeship Journal Pack

1. Go to www.thementoringschool.com/EAJ
2. Complete the order form and arrange payment
3. We dispatch the Journals and send electronic log-ins to the online courses

The European Apprenticeship Journal Pack

The Mentoring School

www.thementoringschool.com

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Includes the standards in the European Framework for Quality and Effective Apprenticeships

Huge emphasis is being placed on apprenticeships across the EU.

In addition, workplace practices and support are vital for good apprenticeships. This means that it is vital that the practices are outstanding and making a real difference to the apprentice.

Richard Daniel Curtis, a behaviour expert, looked at this problem with the support of several apprentice training providers. He wrote a Journal to empower the apprentice to be able to take responsibility for tracking their own progress through their apprenticeship.

Now, the multi-award-winning team at The Mentoring School have taken the European Apprentice Journal and developed a package for apprentices around it, including online training.

The Pack compliments your current induction and support by providing your apprentices with the opportunity to write the important points from your existing package in order to embed it into a physical book they use each week.

Apprentice Journal contents:

- Induction timetable
- Expectations
- Key dates
- Staff handbook
- Health and Safety
- Shadowing
- Policies
- Apprenticeship quality check
- Employment satisfaction
- Additional development needs
- Equality and diversity
- Additional training
- Development record
- Progress reviews
- Mentoring sessions

Making the Most of your Apprenticeship contents:

- Induction
- Learning on the job
- Dealing with the workload
- Dealing with meetings
- Enjoying your apprenticeship and thinking long-term

Being a Good Mentee contents:

- What is Mentoring?
- What to expect
- Action planning
- Preparing for a mentoring session

BENEFITS

- ✓ Empower your apprentices
- ✓ Help them take responsibility for their development
- ✓ Promote their independence and engagement in their course
- ✓ Improve the induction your apprentices receive
- ✓ Improve your retention and completion rates
- ✓ Reduce the amount of chasing and hand-holding you need to do

OUTCOMES

- ✓ Increased engagement
- ✓ Apprentices who track their own induction
- ✓ Increased independence
- ✓ Apprentices who are prepared
- ✓ Increased satisfaction and retention
- ✓ Attractive for recruitment

Three great products to really make the difference to your apprentices:

1. An A4 or A5 Apprentice Journal
2. 'Making the Most of your Apprenticeship' online course
3. 'Being a Good Mentee' online course

Only €70 per pack, minimum order 5 packs, bulk buy discounts and licences available

